To complete on-line click in the first active field, enter data and use your tab key to move to the next field. To complete any check boxes press the spacebar. On completion please print the form, sign and date it before returning to us by post.

Companies House
for the record

# 288c

## CHANGE OF PARTICULARS for director or secretary *(NOT for appointment (use Form 288a) or resignation (use Form 288b))*

***Please complete in typescript, or in bold black capitals.***

**CHWP000**

**Company Number**

**Company Name in full**

## Changes of particulars form

*Complete in all cases*

Date of change of particulars — Day Month Year

**Name** *Style / Title *Honours etc

Forename(s)

Surname

† Date of Birth — Day Month Year

**Change of name** *(enter new name)* Forename(s)

Surname

**Change of usual residential address** ††

*(enter new address)*

Post town

County / Region Postcode

Country

**†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under the provisions of section 723B of the Companies Act 1985**

**Other change** *(please specify)*

**A serving director, secretary etc must sign the form below.**

**Signed** **Date**

(** director / secretary / administrator / administrative receiver / receiver manager / receiver)

* Voluntary details.
† Directors only.
**Delete as appropriate.

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record..

Tel

DX number DX exchange

Companies House receipt date barcode

***This form has been provided free of charge by Companies House***

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ** **DX 33050 Cardiff**
for companies registered in England and Wales **or**
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**
for companies registered in Scotland **DX 235 Edinburgh**